

HIGHLAND PARK PUBLIC LIBRARY  
Board of Trustees Meeting  
October 9, 2018

CALL TO ORDER

Secretary Knapp, presiding, called the meeting to order at 7:00 p.m.

ATTENDANCE

**Members Present:** Jerry Aufox, Rich Coplan, Donna Fletcher, Joel Hurwitz, Marty Kinczel, Laura Knapp, Barbara Mazur

**Members Absent:** Rich Basofin, Lela Hersh

**Others Present:** Jane Conway, Julie Gordon, Adam Kramer, Mike Pickard, Pamela Siegel

APPROVAL OF MINUTES

**Mr. Hurwitz moved and Mr. Aufox seconded a motion to approve the September 11, 2018, the September 2018 Bill List, the September 2018 Financial Reports, the 2019 Library Annual Calendar, and the 2019 Board Meeting Dates on the consent agenda. The motion passed unanimously.**

Ayes: Aufox, Coplan, Fletcher, Hurwitz, Kinczel, Knapp, Mazur

Nays: None

MOTION CARRIED

COMMENTS FROM THE PUBLIC

None

REPORT OF THE EXECUTIVE DIRECTOR

Ms. Conway's report included the following:

- The strategic planning consultant will present the final plan to the Board on November 13. The Board meeting will begin at 6:30 p.m. and dinner will be provided.
- The HVAC control project is almost complete.
- New condensers will be installed on the Youth Services roof within the next two weeks.
- Ms. Conway thanked Board members for their attendance at recent events including the How-To Fest and the Chicago Brass Band concert. The next big author event featuring Arnie Duncan will be held in the Adult Services Room on Monday, October 15 at 7:00 p.m. The new audio-visual equipment will debut at this event.
- The Library recently hosted a Volunteer Fair with the Volunteer Pool of Highland Park. Attendance was strong. The Pool wrote a very nice thank you letter to Beth Keller for her assistance in coordinating the event.

REPORT OF THE NOMINATING COMMITTEE

Mr. Aufox reported that the Nominating Committee met and recommends the following 2019 slate of officers: President – Rich Basofin, Vice-President – Laura Knapp, Secretary – Barbara Mazur. The Treasurer position is still under discussion.

OLD AND NEW BUSINESS

Chad Clark, Adult Services Manager, shared an overview of downloadable and streaming services offered by the Library.

ADJOURNMENT

Ms. Mazur moved and Mr. Coplan seconded a motion to adjourn the meeting at 7:45 p.m. Secretary Knapp, presiding, adjourned the meeting at 7:45 p.m.

Submitted by: Pamela Siegel